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Board of Directors Meeting

MINUTES

Friday, June 13, 2025 (9:00 AM)

Government Chambers at Government Plaza
505 Travis St., Shreveport, LA 71101

Members' Present

Mayor Tom Arceneaux, Chair – City of Shreveport
Mr. Bruce Blanton – Webster Parish
Mrs. Erica Bryant – Caddo Parish
Dr. Ken Ward – Bossier Parish
Mr. Eric England – Port of Caddo-Bossier
Mr. Michael Norton, Vice-Chair – DeSoto Parish

Members Absent

Mayor Tommy Chandler – City of Bossier City

Others Present

Mr. Kent Rogers – NLCOG
Mr. Chris Petro – NLCOG
Mrs. Rita Arnold - NLCOG
Mrs. Heidi Stewart – NLCOG
Mrs. Savannah Williams – NLCOG
Mr. Adam Driskill – NLCOG
Dr. Shelly Barrett - NLCOG
Mr. Josh Chevallier – NLCOG Legal Council

Call to Order

Mayor Arceneaux called the meeting to order. He stated that we generally have an invocation, roll call and a pledge at the beginning of the meeting. Mayor Arceneaux said that Mrs. Bryant was going to lead us in prayer and Mr. Norton to lead us in the pledge. He asked if those that cared to join them to please stand. Mrs. Bryant began the invocation followed by Mr. Norton, leading us in the Pledge of Allegiance. Mayor Arceneaux asked Mr. Rogers to begin the roll call. Mr. Rogers called roll. A quorum was present.

Public Comments

Mayor Arceneaux asked if there were any public comments. Mr. Rogers stated they hadn't received any comments.

Financial

1. Fiscal Year 2026 Budget – Adoption of the Fiscal Year 2026 Budget

Mr. Rogers said this is the Adoption of the Fiscal Year 2026 Budget that goes along with the Unified Planning Work Program (UPWP) that was approved by the MPO. Comments that they received came from FHWA and DOTD with actual project numbers and contract numbers. Mr. Rogers said again, the Federal and State Funding sources are the greatest bulk of the program. The General Local is the support from all of them and the other comes from 911, Tax Assessor, CDC. The Reserve Funds are for the match for some of those STBG and State funds. The Operational Expenses total up to roughly one point eight million dollars, including salaries, benefits, employment taxes, overhead and vehicle replacement. Mr. Rogers said they had some details on the Overhead expenses but wanted to give them some of the major expenses. The ESRI and Streetlight software are the bulk of those. Under Professional Services there's the auditing, legal and miscellaneous for engineering and planning. Mr. Rogers also provided the members with some details under the Contractual for the plan update and the aerial photography project. The total of the Aerial Photography project will be over a four year time frame, so what they see there is for year one. The four year will be roughly that for the next four years. That will provide for two full flights of a full four parish area.

Mayor Arceneaux asked if there were any further questions. Having none, Mayor Arceneaux entertained a motion for the Adoption of the Fiscal Year 2026 Budget. Mr. Blanton motioned, and Mrs. Bryant seconded. Mayor Arceneaux called for questions or comments. Having none, the chair called for a vote and the motion passed.

Legal Report

Mr. Chevallier stated there was no legal news to report.

Other Business

1. Fiscal Year 2026 Meeting Schedule – Adoption of the Fiscal Year Meeting Schedule for the Board of Directors

Mayor Arceneaux asked if there were any further questions. Having none, Mayor Arceneaux entertained a motion for the Adoption of the Fiscal Year 2026 Meeting Schedule for the Board of Directors. Mr. Blanton motioned, and Mrs. Bryant seconded. Mayor Arceneaux called for questions or comments. Having none, the chair called for a vote and the motion passed.

2. Fiscal Year 2026 Board of Directors Officers – Election Of Fiscal Year 2026 Officers for the Board of Directors

Mayor Arceneaux asked if there were any further questions. Having none, Mayor Arceneaux entertained

a motion to Accept the Slate of Officers for Fiscal Year 2026 Beginning July 1, 2025, and serving through June 30, 2026, with Mr. Norton as Chair and Mr. England as Vice Chair. Mrs. Bryant motioned, and Dr. Ward seconded. Mayor Arceneaux called for questions or comments. Having none, the chair called for a vote and the motion passed.

3. Approval of Minutes

The next item on the agenda was for approval of the minutes from the May 16, 2025, meeting. Mayor Arceneaux called for a motion to Approve the Minutes as provided. Mrs. Bryant motioned, and Mr. England seconded. All approved and motion was passed.

4. Announcements

Mayor Arceneaux reminded everyone that the next regularly scheduled meeting for the Board of Directors will be on Friday, July 18, 2025, at Government Plaza in the Government Chambers.

Adjourn

With no remaining agenda items, Mayor Arceneaux entertained a motion to adjourn. Mr. England was the first to motion, and Mrs. Bryant seconded. The meeting was adjourned.



J. Kent Rogers, Secretary