



401 Edwards Street, Suite 1100 | Shreveport, LA 71101
318.841.5950 | www.nlcog.org

Board of Directors Meeting

MINUTES

Friday, September 12, 2025 (9:00 AM)

Government Chambers at Government Plaza
505 Travis St., Shreveport, LA 71101

Members' Present

Mr. Michael Norton, Chair – DeSoto Parish
Mayor Tom Arceneaux, City of Shreveport
Mr. Eric England – Vice-Chair - Port of Caddo-Bossier
Mr. Bruce Blanton – Webster Parish
Dr. Ken Ward – Bossier Parish

Members Absent

Mrs. Erica Bryant – Caddo Parish
Mayor Tommy Chandler – City of Bossier City

Others Present

Mr. Kent Rogers – NLCOG
Mr. Chris Petro – NLCOG
Mrs. Rita Arnold - NLCOG
Mrs. Heidi Stewart – NLCOG
Mrs. Savannah Williams – NLCOG
Mr. Adam Driskill - NLCOG
Mr. Dakota Hawkins – NLCOG Legal Council

Call to Order

Mr. Norton called the meeting to order. He stated that we generally have an invocation, roll call and a pledge at the beginning of the meeting. Mr. Norton said that Mayor Arceneaux was going to lead us in prayer and Mr. England to lead us in the pledge. He asked if those that cared to join them to please stand. Mayor Arceneaux began the invocation followed by Mr. England, leading us in the Pledge of Allegiance. Mr. Norton asked Mr. Rogers to begin roll call. Mr. Rogers called roll. A quorum was present.

Public Comments

Mr. Norton asked if there were any public comments. Mr. Rogers stated they hadn't received any comments.

Financial

Financial Report

1. End of Fiscal Year 2025 Pre-Audit

Mr. Rogers stated what they have presented before them and what is provided, as they call it for the fourth quarter, the pre-audit. It's the end of year pre-audit for their fiscal year which ended June 30, 2025. The first in the quarterly finance report is the Revenue's, in terms of the Federal Funds sources, General Local and Other Income. Mr. Rogers said, "As they could see, the total revenue sources are roughly two point three million dollars".

On the next page, as far as the expenses, there was only one that was a little off and awkward, but it's been getting that way with more and more electronic use of things and that was postage. Mr. Rogers thinks that it will probably continue to go down in terms of cost. Their Direct Support for the Salaries, Benefits, Employment Taxes and Overhead Expenses are fairly in line with what they had anticipated early on and based on a mid-year amendment that they raised for a couple of categories.

Mr. Rogers said the final is the Balance Sheet and it continues to remain in that roughly one point two area. They try to maintain somewhere in that range. Luckily over the past few years they've been able to bring it back to that and they'll keep it.

Mr. Norton asked if there were any questions. Having none, Mr. Norton entertained a motion for the Approval of the End of Fiscal Year 2025 Pre-Audit Financial Report. Mayor Arceneaux motioned, and Mr. England seconded. Mr. Norton called for questions or comments. Having none, the chair called for a vote and the motion passed.

Legal Report

Mr. Hawkins stated there was no legal news to report.

Other Business

1. Approval of Minutes – Approval of Minutes of July 18, 2025

The next item on the agenda was for approval of the minutes from the July 18, 2025, meeting. Mr. Norton called for a motion to Approve the Minutes as provided. Mayor Arceneaux motioned, and Mr. Blanton seconded. All approved and motion was passed.

2. Announcements

Mr. Rogers stated that FHWA/FTA will be here December 17-18, 2025, for the MPO Certification Review and attending the December 19, 2025, meeting. He said that it's basically similar to SporTran's bi-annual, except for every three years it's every four years with them. Mr. Rogers reminded everyone that the next regularly scheduled meeting for the Board of Directors will be on Friday, October 17, 2025, at Government Plaza in the Government Chambers.

Adjourn

With no remaining agenda items, Mr. Norton entertained a motion to adjourn. Mayor Arceneaux was the first to motion, and Mr. Blanton seconded. The meeting was adjourned.

A handwritten signature in black ink, reading "J. Kent Rogers". The signature is written in a cursive style with a horizontal line extending from the end of the name.

J. Kent Rogers, Secretary