



401 Edwards Street, Suite 1100 | Shreveport, Louisiana 71101
318.841.5050 | www.nlcog.org | gis-nlcog.hub.arcgis.com

Board of Directors Meeting

MINUTES

Friday, November 21, 2025 (9:00 AM)

Government Chambers at Government Plaza
505 Travis St., Shreveport, LA 71101

Members' Present

Mr. Michael Norton, Chair – DeSoto Parish
Mr. Eric England – Vice-Chair - Port of Caddo-Bossier
Mrs. Erica Bryant – Caddo Parish
Mayor Tommy Chandler – City of Bossier City
Dr. Ken Ward – Bossier Parish

Members Absent

Mayor Tom Arceneaux, City of Shreveport
Mr. Bruce Blanton – Webster Parish

Others Present

Mr. Kent Rogers – NLCOG
Mr. Chris Petro – NLCOG
Mrs. Rita Arnold - NLCOG
Mrs. Savannah Williams – NLCOG
Mr. Adam Driskill - NLCOG

Call to Order

Mr. Norton called the meeting to order. He stated that we generally have an invocation, roll call and a pledge at the beginning of the meeting. Mr. Norton said that Mrs. Bryant was going to lead us in prayer and Mr. England to lead us in the pledge. He asked if those that cared to join them to please stand. Mrs. Bryant began the invocation followed by Mr. England, leading us in the Pledge of Allegiance. Mr. Norton asked Mr. Rogers to begin roll call. Mr. Rogers called roll. A quorum was present.

Public Comments

Mr. Norton asked if there were any public comments. Mr. Rogers stated they hadn't received any comments.

Financial

Quarterly Financial Report

1. First Quarter Fiscal Year 2026 (July 1, 2025-September 30, 2025)

Mr. Rogers stated they had before them the quarterly financial report. The first section is Revenues and to date, July 1, 2025, through September 30, 2025. The Revenue in so far is roughly four hundred forty-three thousand. On the second page they'll see the Expenditures. Everything is pretty much in line. The only two differences are Bonding and Insurance, most of that is when it becomes due within our fiscal year. That is paid up front when our fiscal year begins. The other difference was the furniture. A lot of that was due to furniture falling apart during the move and having to replace a few things. Mr. Rogers said that we're still in our roughly twenty-seven percent of the overall one quarter point. He stated that they'll probably shift a few things around to cover that furniture expense from other things. On the Balance sheet, and they should've received a corrected copy of that, they're staying roughly around that million dollar range.

Mr. Norton asked if there were any questions. Having none, Mr. Norton entertained a motion for the Approval of the Quarterly Financial Report for the First Quarter Fiscal Year 2026 (July 1, 2025 – September 30, 2025). Mr. England motioned, and Mrs. Bryant seconded. Mr. Norton called for questions or comments. Having none, the chair called for a vote and the motion passed.

Legal Report

By-Law Amendments

Principal Office of the Corporation and Major Expenditures and Disbursements

Mr. Rogers said that Mr. Chevallier had just sent a message that his entire family is home sick and if they wanted to postpone the legal report for this meeting they could. Mr. Rogers stated he had asked Mr. Chevallier about some by-law amendments, mainly the change of address pertaining to the Principal Office of the Corporation. He had also asked him if there were any additional things they should change, and Mr. Chevallier suggested changing the five thousand to ten thousand that correlates with something in the state laws. Mr. Norton had asked about that number earlier and as he replied that anything with that expense, they're going to have it pre-budgeted and outlined within the budget up front anyways. Mr. Rogers said that those were the two that Mr. Chevallier had recommended at this time.

Mr. Norton asked if they needed to motion on them individually or could they do it at the same time.

Mr. Rogers stated that he thinks how Mr. Chevallier worded the resolution at the front was for both of them.

Mr. Norton asked if there were any questions. Having none, Mr. Norton entertained a motion for the Approval of the By-Law Amendments pertaining to Principal Office of the Corporation and Major Expenditures and Disbursements. Mr. England motioned, and Mrs. Bryant seconded. Mr. Norton called for questions or comments. Having none, the chair called for a vote and the motion passed.

Other Business

1. Approval of Minutes

The next item on the agenda was for approval of the minutes from the October 17, 2025, meeting. Mr. Norton called for a motion to Approve the Minutes as provided. Mrs. Bryant motioned, and Mr. England seconded. All approved and motion was passed.

2. Announcements

Mr. Rogers stated that the next regularly scheduled meeting for the Board of Directors will be on Friday, December 19, 2025, at Government Plaza in the Government Chambers.

Adjourn

With no remaining agenda items, Mr. Norton entertained a motion to adjourn. Dr. Ward was the first to motion, and Mayor Chandler seconded. The meeting was adjourned.



J. Kent Rogers, Secretary